

CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET

Monday, September 21, 2020 at 7:00 p.m.

NOTE: PER EMERGENCY ORDER #1 FACE COVERINGS ARE REQUIRED

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, September 18, 2020.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from September 8, 2020 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider pay request #3 from R T Fox Contractors for the W Rollin St project.
 2. Consider pay request #3 from R T Fox Contractors for the Marshview Ct project.
 3. Consider approval of bills and payroll vouchers.
 4. Consider approval of licenses.
 5. Consider rock salt bids.
 6. Consider City of Edgerton Resolution No. 14-20: Authorizing Resolution supporting the submission of a 2021 Urban Forestry Grant application.
 7. Consider upgrade/purchase of AV technology for council chambers.
 8. Consider purchase of dump truck bed accessories.
 9. Consider bids for refuse and recycling collection.
 10. Consider façade grants for the following properties:
 - a. 4 W Fulton St
 - b. 1 W Fulton St
 - c. 351 W Fulton St
 - B. Utility Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - C. Plan Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - D. Redevelopment Authority:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider Mayor's recommendation of committee appointments.

9. Mayor, alderperson and staff reports.

10. Adjourn.

Notice: Some members of the Council may attend by telephone conference for this meeting.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**SEPTEMBER 8, 2020 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:03 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Robert Reynolds, Anne Radtke (remotely), and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Utility Director Randy Oren (remotely), Police Chief Bob Kowalski, City Attorney Bill Morgan, The Edgerton Reporter and citizens.

Flanigan confirmed the meeting agendas were properly posted on Friday, September 4, 2020 at the Post Office, City Hall, Edgerton Library and City's website.

ACCEPT THE AGENDA: A Robert Reynolds/Sarah Braun motion to accept the agenda as printed passed on a 6/0 roll call vote.

PERSONAL APPEARENCES: Police Chief Kowalski announced Officer Kanable was promoted to the position of Lieutenant.

Jim Kapellen addressed the Council to request some security at Central Park. He felt with the new playground equipment that was just installed and the Vet's Memorial being constructed, it is necessary to have security cameras installed. Jim and his wife Becky offered to donate the funds to pay for the cameras and their installation if the city could provide the WIFI connection.

MINUTES: A Sarah Braun/Casey Langan motion to approve the minutes from the August 17, 2020 Common Council meeting passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Robert Reynolds motion to approve the amended bills and payroll list in the amount of \$188,666.45 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a public event packet for The Edgerton FFA Alumni Pork Chop Dinner on October 2nd and waive city fees passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve a public event packet for the Sleep in Heavenly Peace Bed Building event on September 26th and waive city fees passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve an amendment for the cemetery property lease with Tim Clark to allow him to take the existing compost and wood chips and to extend the lease to 2025 passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to declare the sandblaster as surplus passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the purchase of a finishing mower deck for the track mower in the amount of \$2,429 from CW Mowers passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the quote from McGuire Landscaping & Nursery for the removal of the ash pile at the compost site in the amount of \$4,500 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the quote from 1901 Heating & Cooling for the bi-polar ionization unit for the library in the amount of \$3,400 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to reject the bid from Rock Road Companies for the Marlboro Storm Sewer project passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve Cedar Corporation to prepare plan sheets for the Marlboro Storm Sewer in an amount not to exceed \$1,500 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun moved to approve the second reading and adopt City of Edgerton Ordinance 20-08: Repeal and recreate Chapter 19 Section 19.17(d) Operator's License.

Robert Reynolds questioned Section 4(g). He stated in previous decisions by the Council it was decided that the Finance Committee would not consider any pending charges. He felt that a person should be presumed innocent until proven guilty. He would like to get that section struck from the ordinance.

Robert Reynolds/Candy Davis moved to amend the original motion to Ordinance 20-08 to strike section 4(g) from the ordinance. The motion failed on a 1/5 roll call vote. Sarah Braun, Casey Langan, Candy Davis, Anne Radtke and Jim Burdick voted against the motion.

The original motion by Candy Davis/Sarah Braun to approve the second reading and adopt City of Edgerton Ordinance 20-08: Repeal and recreate Chapter 19 Section 19.17(d) Operator's License passed on a 5/1 roll call vote. Robert Reynolds voted against the motion indicating he wished for the surplus to be used for debt reduction.

TRANSFER OF 2019 FUND BALANCE INCREASE: A Candy Davis/Sarah Braun motion to approve the transfer of \$81,716 from the 2019 General Fund surplus to the Capital Project fund passed on a 5/1 roll call vote. Robert Reynolds voted against the motion.

CLOSED SESSION: Candy Davis/Casey Langan moved to go into closed session pursuant to Wis. Stat. 19.85(1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider lease of City property for cell tower. The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Robert Reynolds/Candy Davis motion to adjourn passed on a 6/0 roll call vote.

Cindy Hegglund/wl
City Clerk-Treasurer
Adopted September 21, 2020

Memo

To: Common Council
From: Staff
Date: 9/18/2020
Re: September 21, 2020 Meeting

Dump truck tarp purchase: The 2020 Machinery and Equipment budget includes \$4,200 for the purchase of a tarp and electric truck vibrator for truck # 10. This truck is a 2015 International dump truck and is used to haul hot mix asphalt, sand, salt, dirt and spoils. Staff contacted several vendors and the lowest responsible bidder was Monroe Truck Equipment, Inc. Staff requests authorization to purchase the equipment from Monroe Truck Equipment, Inc. for a total cost of \$4,547.00. The shortfall is available in the streets budget.

Rock Salt Bids: On September 4, 2020 at 9:00 AM bids for the 2020/21 season bulk rock salt purchase were opened. We received eight bids and Cargill Salt was the lowest responsible bidder at \$71.52 per ton.

DNR Grant: The Tree Board has directed staff to prepare a grant application for the DNR "Start Up" forestry grant program. The grant requires a 50% match with the maximum grant funding of \$5,000. The Board wishes to apply for funding for a solar kiln that will be built by the High School Tech Ed students; funding to mill some lumber to be dried in the kiln and used for parks projects; and replacement "gravel bed" trees for streets and the cemetery.

Technology in Council Chambers: In order to effectively offer remote access to public meetings, the technology in the Council Chambers would have to be upgraded. The objectives of the upgrade are: to enable zoom style meetings that allow remote and in person participants to have two-way audio and video service; better audio collection/amplification of audience and staff members; and a user interface to better control the equipment. To accomplish this, much of the analog technology would have to be upgraded to digital technology. Staff believes the costs associated with this upgrade are eligible for CARES Act funding. We anticipate having approximately \$60,000 available in CARES funding. The funding deadline for CARES funds is October 31, 2020.

Staff sought proposals from three vendors for the work. Two are listed on the State contract and one is the vendor who provided and installed the technology when the building was built. One vendor did not reply. One State Contract vendor replied with a bid with two alternatives for \$77,812-79,896. The vendor who installed the equipment originally (Lewis Sound) provided a bid for \$30,914.92. Additionally the project will require the installation of one electrical outlet.

The City did not specify the equipment. Instead, each vendor provided their proposal for the equipment needed to accomplish the objectives. While the proposals provided are not for the same equipment, staff feels the Lewis Sound solution is adequate and recommends the City proceed with this work.

Refuse and Recycling bids: The City received 5 bids for refuse and recycling services. Two bids are below the rate we are currently paying. Pelletteri did not offer a per unit cost for our current large item collection (we currently have large item collection two-times per month with the costs included in the rates). Instead Pelletteri offered a “time and materials” quote for this work making comparison difficult. Staff however believes Badgerland’s cost would be lower. Both of the two lowest bidders did provide a cost per unit for a one-time per month large item collection. In that case, Badgerland’s bid was low at \$9.79 (Pelletteri was \$10.20). Both companies also provide an alternative to large item collection in which the property owner requests a large item pick up and pays the hauler directly for the service. Badgerland was low again on this alternative at \$9.59 (Pelletteri \$9.70) (Please see Pelletteri’s reasoning for offering this type of service). Pelletteri also did not offer several services requested such as electronics collection.

Staff recommends the City select Badgerland and seek to negotiate a contract that specifies the details for the contract such as duration and possible cost saving measures.

Subject: RE: Edgerton Bid

From: Danielle Pellitteri <Daniellep@pellitteri.com>

Date: Fri, Sep 18, 2020 12:28 pm

To: "rflanigan@cityofedgerton.com" <rflanigan@cityofedgerton.com>

Cc: Tim Bolhuis <Timb@pellitteri.com>, Joe Spair <Joes@pellitteri.com>, Danielle Pellitteri <Daniellep@pellitteri.com>

Attach: image001.png

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image006.png

Ramona,

Thank you for asking. Our bid reflects a pay-as-you throw model which has worked well for the 50,000 homes we currently service. We find that 2-4% of residents actually use the pre-paid bulky item disposal option that we submitted (which includes many things- see schedule). By spreading the cost to all homeowners to supplement a small number of residents waste, the taxpayers are supplementing the costs for just a small few. Additionally, our Customer Service Dept will always provide residents alternative ideas of how to recycle or reuse or donate items when a resident calls in to find out how to get rid of something they no longer have a use for.

Should the City desire to have this option we have two options:

Option #1: We can include furniture bulky item collection in the per home pricing – this would include furniture and items that are NOT banned from the landfill. All items banned from the landfill or recyclable, like white goods and tires (including construction and demolition debris which is recyclable) additional bags of trash/recycling would not be included. Essentially this would cover bulky furniture.

- 50 cents/home for all homes/month
- Resident is still required to call in ahead of time.
- Once a month service (not twice a month)

Option #2: Should the City want a full blown bulky item program with 2x/month service without residents calling in (see detailed items schedule in original bid) we could provide that with two trucks run throughout the entire City for two day for each servicing, two times a month. ((a landfill truck and a bulk recycling truck which collects all recyclable items such as white goods, electronics, tires)). You could estimate 8 hours for each truck run two days for each servicing plus the costs of disposal.

- \$135/truck hour for garbage truck plus disposal at \$50/ton
- \$80/truck hour for recycling truck plus disposal costs (depends on the items and recycling cost for each) plus cost of all items disposals/recycling. For C&D recycling there are specific requirements for manual collection preparation.
- Truck Hour starts at entry of City and ends at dumpsites/recyclers location after drop off)

I hope this helps.

Thank you,

Danielle

(608) 438-6010 cell

Danielle Pellitteri

Vice President of Sales

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From: rflanigan@cityofedgerton.com <rflanigan@cityofedgerton.com>

Sent: Thursday, September 17, 2020 9:15 AM