

**JANUARY 14, 2019 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Matt McIntyre (arrived at 5:32), Candy Davis, Jim Kapellen, Rick Petersen (arrived at 5:37), Janelle Frey, Denise Langan and Lawanna Schieldt.

Others Present: Utility Director Randy Oren, Clerk/Treasurer Cindy Hegglund and David Reilly

Hegglund confirmed the meeting agenda was properly posted on Friday, January 11, 2019 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Davis/Schildt motion to approve the December 10, 2018 Utility Commission meeting minutes as amended passed, all voted in favor.

APPROVE OVERPAYMENT REFUND: A Davis/McIntyre motion to approve a refund of an overpayment at 8 Garfield St in the amount of \$254.99 passed on a 6/0 roll call vote.

APPROVE CHANGE ORDER #1 FOR RT FOX & SON: A Davis/McIntyre motion to approve change order #1 for RT Fox & Son Inc for the Blaine St project for an increase of \$103,549.66 passed on a 6/0 roll call vote.

APPROVE FINAL PAY REQUEST FOR RT FOX & SON: A Davis/Frey motion to approve the final pay request for RT Fox & Son Inc for the Blaine St project in the amount of \$91,859.41 passed on a 6/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Langan motion to approve payment of the bills in the amount of \$182,938.23 passed on a 7/0 roll call vote.

LEAK CREDIT FOR 309 BEL AIRE ST: David Reilly is requesting a leak credit for his rental property at 309 Bel Aire Dr. The property had a malfunctioning water softer.

A Kapellen/Davis motion to approve a \$100 sewer only credit for 309 Bel Aire St passed on a 7/0 roll call vote.

BANKRUPTCY WRITEOFF: A Kapellen/McIntyre motion to approve the bankruptcy write off for Dane Petersen in the amount of \$1,389.09 passed on a 7/0 roll call vote.

Being no other business before the Commission, a Davis/Schildt motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director