

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, February 12, 2018 at 5:30 p.m.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, February 9, 2018.
3. Personal appearances for non agenda items limited to 3 minutes.
4. Approve January 8, 2017 Utility Commission Minutes.
5. Discuss and Consider purchase of 2017 Bobcat Skidsteer.
6. Approve Vouchers Payable.
7. Operator's Reports.
8. Director's Report.
9. Administrative Report.
10. Adjourn

Cc: All Commission Members All Council Members
 Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**JANUARY 8, 2018 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Matt McIntyre, Candy Davis, Jim Kapellen, Rick Petersen, Janelle Frey, Lawanna Schieldt and Denise Langan.

Others Present: City Clerk/Treasurer Cindy Hegglund, Utility Director Randy Oren, and Heidi Schieldt.

Hegglund confirmed the meeting agenda was properly posted on Friday, January 5, 2018 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Davis/Petersen motion to approve the December 11, 2017 Utility Commission meeting minutes passed, all voted in favor.

PAY REQUEST #3 FOR RT FOX CONTRACTORS: A Davis/Schildt motion to approve pay request #3 from RT Fox Contractors in the amount of \$31,592.43 for the Blaine Street project passed on a 7/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Schildt motion to approve payment of the bills in the amount of \$88,202.23 passed on a 7/0 roll call vote.

LEAK CREDIT FOR 115 WHITNEY'S WAY: Heidi Schieldt appeared representing Irene Eastman the owner of 115 Whitney's Way. Ms. Eastman is requesting a credit for a leak that occurred in her home from a malfunctioning water softener that was running constantly. She had a plumber install a new water softener to fix the problem.

A Kapellen/Davis motion to approve a leak credit request for 115 Whitney's Way in the amount of \$200.00 for sewer only passed on a 7/0 roll call vote.

HIGH STREET MARSH TRAIL CONSTRUCTION: The City Council approved a Cedar engineering contract that included a path to allow utility vehicle access to an existing water main from Lyons St to the High St Marsh trail. The estimated cost to the utility for the Lyons street part of the project is \$20,000.

A McIntyre/Frey motion to move forward with the High Street Marsh Trail construction to create a utility vehicle access from Lyons Street to the marsh trail passed on a 7/0 roll call vote.

Being no other business before the Commission, a Davis/Schildt motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director



Bobcat®

Product Quotation

Quotation Number: 27823D027966

Date: 2018-01-25 13:58:25

Ship to	Bobcat Dealer	Bill To
City of Edgerton Wastewater Treatment 12 Albion St Edgerton, WI 53534 Phone: (608) 884-6531	Bobcat of Madison, Madison, WI 7101 MANUFACTURER'S DRIVE MADISON WI 53704 Phone: (608) 221-3360 Fax: (608) 221-4355 ----- Contact: JIM LORANG Phone: 608-221-3360 Fax: 608-221-4355 Cellular: 608-235-2666 E Mail: jimlorang@bobcatofmadison.com	City of Edgerton Wastewater Treatment 12 Albion St Edgerton, WI 53534 Phone: (608) 884-6531

Description	Part No	Qty	Price Ea.	Total
2017 bobcat T650 s/n ALJG20416		1	\$46,250.00	\$46,250.00
1150 hrs A71 Package Cab with heat and A/C Keyless Instrumentation 7-pin electric kit Power BobTach 2-speed Selectable Joystick Controls (SJC) 17.7" Wide Tracks Radio 84" C/I Heavy Duty Bucket				
		1	\$1,750.00	\$1,750.00
Total of Items Quoted				\$48,000.00
Dealer P.D.I.				\$0.00
Freight Charges				\$0.00
Dealer Assembly Charges				\$0.00
Quote Total - US dollars				\$48,000.00

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance: Purchase Order: _____

Authorized Signature: _____

Print: _____ **Sign:** _____ **Date:** _____

Policy Code	Policy Name	Type	Start Date	End Date	Months Covered From Date of Delivery	Hours Covered	Status	Comments	P.O.Number	Purchase Date
<u>STD-S-12-99999-FULL-LP</u>	Standard-12Months-Unlimited Hours-Full	STANDARD	03/14/2017	03/13/2018	12	99999	Active	Activated the Coverage during DR		
<u>STD-S-60-3000-Emissions-LP</u>	Standard-60Months-3000Hours-Emissions	STANDARD	03/14/2017	03/13/2022	60	3000	Active	Activated the Coverage during DR		
<u>STD-S-24-99999-BATTERY-LP</u>	Standard-24Months-Unlimited Hours-Battery	STANDARD	0	3/14/2017 03/13/2019	24	99999	Active	Activated the Coverage during DR		
<u>STD-S-36-99999-DRIVEBELT-P</u>	Standard-36Months-Unlimited Hours-Drivebelt	STANDARD	03/14/2017	03/13/2020	36	99999	Active	Activated the Coverage during DR		

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].Invoice Date = 02/09/2018

Invoice.Batch = "JS","ACH","CC"

[Report].Invoice Date = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
21								
21	ALLIANT ENERGY	DEC 17 21330	213303 ELECTRIC CHARGES	02/09/2018	29.60	.00		
21	ALLIANT ENERGY	DEC 17 23641	236416 ELECTRIC CHARGES	02/09/2018	33.33	.00		
21	ALLIANT ENERGY	DEC 17 35777	357770 ELECTRIC CHARGES	02/09/2018	1,587.37	.00		
21	ALLIANT ENERGY	DEC 17 35777	357770 GAS CHARGES	02/09/2018	104.16	.00		
21	ALLIANT ENERGY	DEC 17 36096	360963 ELECTRIC CHARGES	02/09/2018	950.17	950.17	01/17/2018	
21	ALLIANT ENERGY	DEC 17 37005	370054 ELECTRIC CHARGES	02/09/2018	167.38	.00		
21	ALLIANT ENERGY	DEC 17 37005	370054 GAS CHARGES	02/09/2018	369.56	.00		
21	ALLIANT ENERGY	DEC 17 42290	422906 ELECTRIC CHARGES	02/09/2018	4,590.62	.00		
21	ALLIANT ENERGY	DEC 17 42290	422906 GAS CHARGES	02/09/2018	377.17	.00		
21	ALLIANT ENERGY	DEC 17 71524	715243 ELECTRIC CHARGES	02/09/2018	1,209.18	.00		
21	ALLIANT ENERGY	DEC 17 88165	881653 ELECTRIC CHARGES	02/09/2018	1,042.58	1,042.58	01/17/2018	
21	ALLIANT ENERGY	DEC 17 88165	881653 GAS CHARGES	02/09/2018	69.35	69.35	01/17/2018	
21	ALLIANT ENERGY	JAN 17 422906	422906 ELECTRIC CHARGES C	02/09/2018	30.09-	.00		
21	ALLIANT ENERGY	JAN 18 227005	227005 ELECTRIC CHARGES	02/09/2018	26.49	.00		
21	ALLIANT ENERGY	JAN 18 227005	227005 GAS CHARGES	02/09/2018	44.78	.00		
21	ALLIANT ENERGY	JAN 18 481500	48150 ELECTRIC CHARGES	02/09/2018	241.39	.00		
Total 21:					10,813.04	2,062.10		
206								
206	DIGGERS HOTLINE INC	JS	JANUARY 18 LOCATE TICKETS	02/09/2018	11.94	.00		
206	DIGGERS HOTLINE INC	JS	JANUARY 18 LOCATE TICKETS	02/09/2018	11.94	.00		
Total 206:					23.88	.00		
357								
357	JANESVILLE DOOR CO LTD	99296	REPAIR GARAGE DOOR - WAT	02/09/2018	801.55	.00		
Total 357:					801.55	.00		
490								
490	SECURIAN FINANCIAL GROUP,	MARCH 2018A	MARCH 2018 LIFE INSURANCE	02/09/2018	59.24	.00		
490	SECURIAN FINANCIAL GROUP,	MARCH 2018A	MARCH 2018 LIFE INSURANCE	02/09/2018	58.18	.00		
Total 490:					117.42	.00		
529								
529	OFFICE DEPOT CREDIT CARD	991785041-00	COPY PAPER	02/09/2018	14.00	.00		
529	OFFICE DEPOT CREDIT CARD	991785041-00	COPY PAPER	02/09/2018	14.00	.00		
Total 529:					28.00	.00		
553								
553	PERKINS OIL INC	0548012-IN	OIL FOR WWTP	02/09/2018	103.25	.00		
Total 553:					103.25	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
633								
633	SCHWAAB INC	B049817A	DATE STAMPER	02/09/2018	24.25	.00		
633	SCHWAAB INC	B049817A	DATE STAMPER	02/09/2018	24.25	.00		
Total 633:					48.50	.00		
779								
779	WI DEPT OF EMPLOYEE TRUST	MARCH 2018A	MARCH 2018 HEALTH INSURAN	02/09/2018	3,314.29	.00		
779	WI DEPT OF EMPLOYEE TRUST	MARCH 2018A	MARCH 2018 HEALTH INSURAN	02/09/2018	3,314.29	.00		
Total 779:					6,628.58	.00		
908								
908	CITY OF JANESVILLE	77190	SLUDGE HAULING - OLD PLAN	02/09/2018	14,390.28	.00		
Total 908:					14,390.28	.00		
934								
934	STAPLES CREDIT PLAN	7187615778A	NEWSLETTER PAPER	02/09/2018	7.37	.00		
934	STAPLES CREDIT PLAN	7187615778A	NEWSLETTER PAPER	02/09/2018	7.37	.00		
Total 934:					14.74	.00		
965								
965	WI EMERGENCY MANAGEMEN	2017	INVENTORY FEE INVOICE	02/09/2018	205.00	.00		
Total 965:					205.00	.00		
2023								
2023	USA BLUEBOOK	407227	QUAD-PLUG WATER STOP	02/09/2018	94.67	94.67	01/18/2018	
Total 2023:					94.67	94.67		
2624								
2624	MARK'S CHEMICAL LLC	12329	HFS AND SODIUM HYPOCHLO	02/09/2018	864.00	.00		
Total 2624:					864.00	.00		
2858								
2858	BOBCAT OF JANESVILLE	27823	PURCHASE OF 2017 BOBCAT	02/09/2018	48,000.00	.00		
Total 2858:					48,000.00	.00		
2887								
2887	DELTA DENTAL OF WISCONSIN	FEB 2018A	FEB 2018 DENTAL INSURANCE	02/09/2018	251.19	.00		
2887	DELTA DENTAL OF WISCONSIN	FEB 2018A	FEB 2018 DENTAL INSURANCE	02/09/2018	251.19	.00		
Total 2887:					502.38	.00		
3093								
3093	WASTEWATER TRAINING SOLU	3/27-28/18	DISINFECTION CLASS - NELSO	02/09/2018	160.00	.00		
Total 3093:					160.00	.00		
3175								
3175	MOTOR PARTS & EXHAUST LL	JAN 2018A	WATER MAIN REPAIR PARTS	02/09/2018	71.55	.00		
3175	MOTOR PARTS & EXHAUST LL	JAN 2018A	WATER DEPT PARTS	02/09/2018	27.82	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3175	MOTOR PARTS & EXHAUST LL	JAN 2018A	WWTP PLANT REPAIR PARTS	02/09/2018	87.00	.00		
3175	MOTOR PARTS & EXHAUST LL	JAN 2018A	SEWER DEPT PARTS	02/09/2018	6.15	.00		
Total 3175:					192.52	.00		
3404								
3404	BURNS FULL SERVICE LLC	JAN 2018A	JAN 2018 GAS/DIESEL CHARGE	02/09/2018	70.50	.00		
3404	BURNS FULL SERVICE LLC	JAN 2018A	JAN 2018 GAS/DIESEL CHARGE	02/09/2018	342.60	.00		
Total 3404:					413.10	.00		
3557								
3557	DAVE'S MILTON ACE HARDWA	I27977	SHIPMENT OF SAMPLES	02/09/2018	30.14	.00		
3557	DAVE'S MILTON ACE HARDWA	I30542	FREEZER BAGS AND SHIPPING	02/09/2018	38.64	.00		
Total 3557:					68.78	.00		
3608								
3608	WI DEPT OF NATURAL RESOU	2018	CERTIFICATION FEES FOR PE	02/09/2018	70.00	.00		
Total 3608:					70.00	.00		
3690								
3690	CEDAR CORPORATION	95040	WATER SUPPLY RESEARCH/D	02/09/2018	452.00	.00		
3690	CEDAR CORPORATION	95042	BLAINE ST UTILITY UPGRADES	02/09/2018	2,819.00	.00		
3690	CEDAR CORPORATION	95046	SERVICES FOR WWTP	02/09/2018	7,375.56	.00		
Total 3690:					10,646.56	.00		
4371								
4371	SPEEDEE DELIVERY	8/25/17	SAMPLE PICK-UP FEES	02/09/2018	17.87	17.87	01/17/2018	
Total 4371:					17.87	17.87		
4403								
4403	MADDRELL EXCAVATING, LLC	4913	WWTP - QUAD AXLE OPERATIO	02/09/2018	3,800.00	.00		
Total 4403:					3,800.00	.00		
4661								
4661	HADY ELECTRIC, INC	37799	REPAIR BOILER PUMP AT WWT	02/09/2018	938.75	.00		
Total 4661:					938.75	.00		
4737								
4737	HALVERSON LOGISTICS, INC	8009A	DUMPING OF ITEMS FROM MU	02/09/2018	427.50	.00		
Total 4737:					427.50	.00		
4742								
4742	XYLEM WATER SOLUTIONS US	3556995601	REPAIR HOSPITAL LIFT STATIO	02/09/2018	408.00	.00		
Total 4742:					408.00	.00		
Grand Totals:					99,778.37	2,174.64		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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GRAND TOTAL: \$99,778.37

UTILITY COMMISSION MEETING

Meeting Date: February 12, 2018

Vouchers Payable submitted By: Jenny Salvo, Administrative Assistant

James Kapellen (Chairperson)

Matt McIntyre (Aldersperson)

Candy Davis (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

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EDGERTON W.W.T.P. REPORT

JANUARY 2018

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. The new paddle drive is now losing oil at a very high rate. Energenics was here again to check it out. Eerenics is sending a repair man here to pull this unit out to see why it has failed. I called Dave Sauer and he is going to check with them on when they are coming. This unit is a major part to the grit removal system. It needs to be addressed asap.
7. The rest of the old left-over sludge was hauled to the Janesville landfill.
9. The Sludge Characteristic Report was sent to the DNR as required by the discharged permit.
10. The State Laboratory Proficiency Test for: BOD/CBOD/TSS was done and sent in as required by the DNR discharge permit.
11. Our new ferric control skid is not working on the side that would allow me to add ferric to the digester. The new blower for the new digester has a oil leak. I have talked to Dave about these items. They are both are under warranty and Crane Engineering is responsible for the repairs.
12. Installed new sump pump in the old RBC building.
13. Flygt was here to look at the hospital lift station pump number one to see why it is calling us out for pump failure when it is not failed. The pump checked out fine could not find the cause. They think a relay maybe the cause, but until it fails completely it is hard to find the right one with all the back up in this system.

Thank-You

James Reilly

Edgerton - W.W.T.P.

EDGERTON WATERWORKS

January Report 2018

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. Thawed out frozen pipes and meter at 304 Albion St. Basement door had been left open.
3. The 4" service line going into the High School broke. The break was on their side of the valve. R.T. Fox was called to fix it for them.
4. Main break at 310 Quigley St. on 1-4-18. One 6" repair band was used for the repair.
5. Yearly inventory was done.
6. Replaced the thermostat that controls the chlorine room heater at #2.
7. Vehicle maintenance was done.
8. Had a small leak at the East Tower. We had thought it to be on the main but upon further review we found a leaking 1" line that was hooked up to the main. The line was removed and a 10" repair band was used to cover the hole where the corporation stop had been. All involved were quite curious as to where this unmetered line went to.
9. Took lead and copper samples from four fire hydrants. These hydrants were located on Hain Rd., Falk Dr., Edward Ave., and Interstate Blvd.
10. Additional lead and copper testing was required by the DNR. We were required to retest our original 20 sites and an additional 20 sites for a total of 40 sites. Testing is to be completed by 6-30-18. We will then be required to retest all 40 sites from 7-1-18 to 12-31-18. As of press time 35 sample bottles have been handed out. Twenty of these bottles have already been taken to the State Lab. Although the process of tracking down customers and distributing sample bottles is time consuming it has gone fairly well.
11. Starting on 1-20 and going into the morning of 1-21 we experienced a large unexplained water loss in the system. No answer for the loss has been found at this time.
12. The water line at 1020 N Main St. was abandoned. We had to dig down to it to get the curbstop shut off. The line was then cut.
13. Locates were done.
14. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge